

# FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571  
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**Board of Supervisors  
FishHawk Community  
Development District IV**

January 26, 2022

## AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, February 3, 2022 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on January 6, 2022 ..... Tab 1
  - B. Ratification of Operations & Maintenance Expenditures for December 2021 ..... Tab 2
- 4. STAFF REPORTS**
  - A. Field Inspection Report ..... Tab 3
  - B. Landscape Report..... Tab 4
    - i. Consideration of Landscape Proposals..... Tab 5
  - C. Irrigation Report (under separate cover)
  - D. Aquatic Services Report (under separate cover)
  - E. District Counsel
  - F. District Engineer
  - G. HOA Property Manager
  - H. District Manager ..... Tab 6
- 5. BUSINESS ITEMS**
  - A. Consideration of Proposal to Re-Stain Benches (under separate cover)
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Debby Wallace*

Debby Wallace  
District Manager

## **Tab 1**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, January 6, 2022 at 10:02 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chair</b>
Daniel Rothrock	<b>Board Supervisor, Vice-Chair</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b>
Esther Wisdom	<b>Board Supervisor, Assistant Secretary</b> <b>(via conf. call)</b>

Also present were:

Debby Wallace	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law</b>
Stephen Brletic	<b>District Engineer, JMT (via conf. call)</b>
John Toborg	<b>Field Services Manager, Rizzetta &amp; Company, Inc.</b>
Gregory Funk	<b>Representative, Brightview</b>
Gail Huff	<b>Representative, Ballenger Irrigation</b>

Audience	Present
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

An audience member addressed the Board regarding the water level at Lake Hutto.

Mr. Brletic stated Lake Hutto is an outfall to other ponds meaning other ponds drain into Lake Hutto. He provided options should the water level continue to be high moving forward.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisors' Regular Meeting Held  
December 2, 2021**

Ms. Wallace presented the minutes of Board of Supervisors' meeting held December 2, 2021 to the Board. The Board made one correction.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on December 2, 2021, as presented, for the FishHawk Community Development District IV.

**FOURTH ORDER OF BUSINESS**

**Ratification of Operations &  
Maintenance Expenditures for  
November 2021**

Ms. Wallace presented the November 2021 Operation & Maintenance Expenditures to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditure for November 2021 (\$93,571.38) for the FishHawk Community Development District IV.

**FIFTH ORDER OF BUSINESS**

**Ratification of Construction  
Requisition 377**

On a Motion by Mr. Steever, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Construction Requisition 377 for the FishHawk Community Development District IV.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Report**

Mr. Toborg presented the field inspection report to the Board.

**B. Landscape Report**

Mr. Funk reviewed his report with the Board.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the Brightview Addendum #4, for the FishHawk Community Development District IV.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the Brightview Addendum #5 (under separate cover), for the FishHawk Community Development District IV.

**C. Irrigation Services Report**

Ms. Huff reviewed her report with the Board.

**D. Aquatic Services Report**

Ms. Wallace presented the aquatic report to the Board.

**E. District Counsel**

The Board discussed the timeline to access CDD property for homeowner at 5934 Watercolor to build their pool. The board agreed to be flexible with the timeline and authorized staff to relay this to the property owner.

Ms. McCormick updated the Board on the Gopher Tortoise Habitat and stated there is recent mechanical removal of vegetation by current landowner.

**F. District Engineer**

Mr. Brletic is still working with current landowner of Gopher Tortoise Habitat and ensuring permits are up to date. He also provided an update on communication with Hillsborough County on the traffic calming.

**G. HOA Property Manager**

Not report.

**H. District Manager**

The next CDD meeting will be held February 3, 2022 at 10:00 a.m.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Sagewood Repair Proposal**

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors ratified the Sagewood repair proposal, for the FishHawk Community Development District IV.

**EIGHTH ORDER OF BUSINESS**

**Supervisor Comments**

No supervisor requests.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors adjourned the meeting at 10:55 a.m. for the FishHawk Community Development District IV.

\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
Chair / Vice Chair

## Tab 2

# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## **Operation and Maintenance Expenditures December 2021 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2021 through December 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$107,547.21**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary



## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2021 Through December 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Ballenger & Company, Inc.	002166	21533	Irrigation Maintenance 11/21	\$ 4,500.00
Ballenger & Company, Inc.	002166	21538	Irrigation Repairs 11/21	\$ 472.75
Ballenger & Company, Inc.	002182	21580	Irrigation Maintenance 12/21	\$ 4,500.00
Ballenger & Company, Inc.	002182	21583	SWFWMD Reporting 12/21	\$ 472.75
Brightview Landscape Services, Inc.	002172	7648760	Landscape Maintenance 12/21	\$ 18,410.83
Construction Management Services, LLC	002183	54	Park Bench Repair 12/21	\$ 2,725.00
Daniel Gray Rothrock	002174	DR120221	Board of Supervisors Meeting 120221	\$ 200.00
Dayna J. Kennington	002173	DK120221	Board of Supervisors Meeting 12/02/21	\$ 200.00
Dennis Fourqurean	002178	1032	Well Maintenance 12/21	\$ 6,048.77
Erin McCormick Law, PA	002167	10551	Legal Services 11/21	\$ 2,638.72
Esther Wisdom	002177	EW120221	Board of Supervisors Meeting 120221	\$ 200.00
Grau & Associates, Inc.	002179	F53452121189	Auditing Services FYE 09/30/2021	\$ 29.00

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2021 Through December 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hillsborough County BOCC	20211231-1	1416996147 11/21	Summary Bill 11/21	\$ 531.44
JBW Designs LLC dba Poop 911	002169	4969547	11 Doggie Stations 11/21	\$ 400.83
Jeffrey Stewart	002175	JS120221	Board of Supervisors Meeting 12/02/21	\$ 200.00
Johnson, Mirmiran & Thompson, Inc.	002168	24-182897	Engineering Services 10/21	\$ 3,572.50
Johnson, Mirmiran & Thompson, Inc.	002180	25-184661	Engineering Services 11/21	\$ 1,762.50
Rizzetta Technology Services	002170	INV0000008293	Website Hosting Services 12/21	\$ 100.00
Shenandoah General Construction LLC	002171	90743	Hydraulic Vac Truck 11/21	\$ 1,180.00
Solitude Lake Management, LLC	002181	PI-A00723337	Lake & Pond Management Services 12/21	\$ 1,668.60
Sunrise Landcare Inc.	002176	1718	Landscape & Irrigation Maint 07/21	\$ 26,762.00
Tampa Electric Company	20211231-2	211009775761 11/21	13773 FishHawk Blvd 11/21	\$ 28.83
Tampa Electric Company	20211231-2	211009776033 11/21	5601 Balcony Bridge Place 11/21	\$ 86.79
Tampa Electric Company	20211231-2	211017320014 11/21	Village Center Dr 11/21	\$ 8,996.51

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2021 Through December 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tampa Electric Company	20211231-2	Summary Bill 11/21	Electric Summary 11/21	\$ 19,109.39
Timothy A. Gay	002184	681221	Holiday Decorations Balance Due 12/21	\$ 2,750.00
<b>Report Total</b>				<b><u>\$ 107,547.21</u></b>